Charlottesville Track Club Board of Directors Meeting

March 14, 2022

Virtual meeting - by Zoom

Board members present: Scott Wiseman, Suzanna Turanyi, Rick Willis, Nick Lancaster, Katie Walker, Keith McLaughlin and Diane Rosin

Absent: Tim Wendel, Jackie Hebert

Guests: Nicole Brimer (10 Miler race director)

7:04 PM: Meeting called to order and quorum established

**Minutes** of last meeting: Suzanna moved and Keith seconded that the minutes of the last meeting be accepted; all approved.

Discussion of needs for **Cville 10 Miler**: Nicole solicited input for what type of awards to purchase for top finishers (top 3 women, top 3 men, age group winners). Food for race finish line – for COVID safety, we still need simple grab-and-go items. Pepsi will provide drinks. Diane will contact Wegman’s about getting bananas and a gift card to purchase snack bars (note after meeting: store manager [service.mgr.store127@wegman’scom] can no longer take requests by email; an application to Wegman’s for donations needs to be submitted online. However, after submitting the application, the store manager replied promptly, and our request for ~1000 bananas and a gift card was approved). Nicole also suggested purchasing snacks from Little Debbie’s at their store. Those helping on Friday will meet at ~10:00 to pick up UHaul rentals (vans) then go to CTC shed to pick up supplies to take to JPJ (which we can access JPJ at 2:00; need to vacate JPJ by noon at Saturday – we’re usually done by 11am). Keith needs more course intersection and water stop volunteers. Crowd managers (those who completed the course training) need to be on-site for the race start. Need added liability insurance to cover Nicole (as race director) on race day; Scott will add a rider on the RRCA race insurance policy.

OpaVote update (**membership vote for the articles of incorporation)**. There are 486 individual and 140 family CTC memberships; only 158 had voted at the time of the meeting (our bylaws state that each individual member gets 1 vote and family memberships are allowed 2 votes). OpaVote will send out reminders on a regular basis. Would be good to have social media notices – Scott will ask Jackie to create something for Nicole to post on FB/IG.

**Scholarships** – no applications have been received yet.

Some groups have been requesting volunteers from CTC to help with **non-CTC races**. There was discussion that we would be willing to do this for small races (50-100 people) where a race chute would facilitate monitoring of race results.

Outreach Committee

Status of free CTC membership for kids. Nicole generated a coupon code for free membership and will look into how to generate a coupon code for discounts for youth members for CTC races. To make changes in RunSignUp pages, Nicole would need full director access, which Audrey now has. Coupon codes will be available upon request. Rick will find the announcement he prepared previously of this new membership category – to attract younger athletes. The notice will be sent to schools and will be included in the newsletter; announcements will be posted on social media.

Finance Committee

Reminder - including from last minutes: Not discussed at meeting but mentioned in a follow-up email. It would be good to have an annual treasurer’s report to include, for example, income, expense, and net profits from each race. Finance Committee to work with treasurer on this?

**Taxes** – it might be good to have a CPA look over the form we will submit to IRS to reinstate our 501(3)(c) status. Diane will ask Christina Monfalcone if they do nonprofit accounting work (note after meeting – they do a lot of this work; info forwarded to Scott). Discussion about joining CNE to be able to use their resources, including getting advice on choosing a CPA for our current and future tax filing needs (note after meeting: we now have CNE membership).

The **next meeting** will be by zoom: 4/18/22 at 7 PM

There was discussion about the possibility of returning to in-person meetings but the majority preferred to remain virtual for now.

The meeting was adjourned at 8:28 PM.

Respectfully submitted,

Diane Rosin, Secretary